

MALLING DISTRICT SCOUT COUNCIL

REPORT AND ACCOUNTS

YEAR ENDED 31 MARCH 2021

CHARITY REG. NO. 308139

MALLING DISTRICT SCOUT COUNCIL

YEAR ENDED 31 MARCH 2021

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MALLING DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Section A : Reference and Administration Details

Charity Name	Malling District Scout Council
Registered Charity Number	308139
Charity's Principal Address	45, Holtwood Avenue, Aylesford, Kent ME20 7QH
President (Honorary)	Martin Willgoss

Names of Charity Officers

Trustees

Denis Spiller	Chairman
Craig Worcester	District Commissioner
Matthew Paramor	District Explorer Scout Commissioner
Adam Ray	District Youth Commissioner
Mark Stamford	Deputy District Commissioner
Matthew Wood	District Scout Network Commissioner
Deborah Hadley	Secretary (appointed 25th November 2020)
Karen Carmillet	Secretary (resigned 14th September 2020)
David Silvester	Treasurer
Stephanie Avraamides	Trustee (appointed 17th November 2020)
Derek Carpenter	Trustee (resigned 26th March 2021)
Gary Mills	Trustee
Graham Pover	Trustee
Ken Sharp	Trustee

Name of Custodian Trustee

The Scout Association Trust Corporation

Name and Address of Advisors

Bankers : Barclays Bank PLC, North Kent Group, 40-46 High Street,
Maidstone, Kent ME14 1SS

MALLING DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Section B : Structure, Governance and Management

Description of the Charity's Trusts

Type of Governing Document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the Charity is constituted

The District is a trust established under its rules which are common to all Scouts. The District is registered with The Scout Association under number 12713.

Trustee selection methods

The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional Governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper records and making returns to the Charity Commission as appropriate.

The District Scout Council consists of the 'Charity Trustees' together with representatives from the individual Scout Groups within the Malling District. The District Executive Committee meets regularly during the year.

The District Executive Committee exists to support the individual Scout Groups and the Explorer Units within the Malling District and is mainly responsible for:

- The maintenance and upkeep of the land and buildings at Comp Wood;
- The raising of funds and the administration of the District's finance;
- The insurance of persons, property and equipment of the District;
- District public occasions;
- Assisting in the recruitment, training and monitoring of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing District Administrators and Advisors other than those who are elected.

MALLING DISTRICT SCOUT COUNCIL

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Section C : Objectives and Activities

Summary of the objects of the charity set out in its governing document

The objectives of Malling District Scout Council are as a District of the Scout Association.

Summary of the main activities in relation to these objects

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Cooperation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

enjoy what they are doing and have fun;

take part in activities indoors and outdoors;

learn by doing;

share in spiritual reflection;

take responsibility and make choices;

undertake new and challenging activities; and

make and live by their Promise

Section D : Achievements and Performance

See separate reports from the various sections of the District.

Section E : Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income activities fall short.

Investment Policy

The District has adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks, building societies and The Scout Association Short Term Investment Service.

Financial Review

See separate report from the Treasurer.

Section F : Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature

Signature

Full Name

Full Name

Position

Position

Date

Malling District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-20	To	31-Mar-21
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Receipts and payments

	2020/21			Total funds £	2019/20	Note
	Unrestricted funds £	Designated Funds £	Restricted Funds £		Total funds £	
Receipts						
Donations, legacies and similar income						
Membership subscriptions (prior year)	39,036	-	-	39,036	27,351	
Membership subscriptions (current year)	38,765	-	-	38,765	-	
Less: Membership subscriptions paid on (National/County/Area/District)	43,578	-	-	43,578	41,041	
Net membership subscriptions retained	34,223	-	-	34,223	13,690	
Donations	-	5,600	-	5,600	4,710	
Legacies	-	10,000	-	10,000	10,000	
Gift Aid	2,402	-	-	2,402	-	
Other similar income	538	-	15,000	15,538	520	
Sub total	37,163	15,600	15,000	67,763	1,540	
Grants						
Maintenance grant	-	-	-	-	-	
Other grants	-	-	-	-	-	
Sub total	-	-	-	-	-	
Fundraising and other income(gross)						
Explorers	6,627	-	-	6,627	16,353	
Scouts	-	-	-	-	-	
Cubs	-	-	-	-	6,820	
Beavers	-	-	-	-	410	
Quest	-	-	-	-	25,976	
Badge receipts	1,346	-	-	1,346	4,393	
The Duke of Edinburgh's Award Scheme	1,792	-	-	1,792	2,810	
UK and International Events (World Jamboree, KIJ etc.)	-	21,782	-	21,782	14,218	
Comp Wood Campsite fees	1,647	-	-	1,647	6,935	
Other fund raising	-	4,100	-	4,100	9,908	
Other income	-	-	-	-	5,552	
Sub total	11,412	25,882	-	37,294	93,375	
Investment income						
Building Society interest	-	-	-	-	-	
The Scout Association Charity Deposit Account (formerly the Scout Association Short Term Investment Service)	258	-	-	258	239	
Sub total	258	-	-	258	239	
Total Gross Income	48,833	41,482	15,000	105,315	95,154	
VAT recovery	-	-	-	-	-	
Total receipts	48,833	41,482	15,000	105,315	95,154	

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Malling District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-20	To	31-Mar-21
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Receipts and payments

	2020/21			Total funds £	2019/20	Note
	Unrestricted funds £	Designated Funds £	Restricted Funds £		Total funds £	
Payments						
Charitable Payments						
Youth programme and activities - Explorers	10,144	-	-	10,144	17,933	
Youth programme and activities - Scouts	-	-	-	-	-	
Youth programme and activities - Cubs	-	-	-	-	7,221	
Youth programme and activities - Beavers	13	-	-	13	2,454	
Youth programme and activities - District/Growth	671	-	-	671	-	
UK and International Events (World Jamboree, KII, Quest etc.)	-	10,670	-	10,670	65,770	
Adult support and training	-	-	-	-	202	
Comp Wood Campsite Management						
Maintenance, repairs and renewals	3,003	-	-	3,003	9,791	
Utilities (Electricity, Sewerage, Water)	651	-	-	651	600	
Insurance	704	-	-	704	669	
Campsite Development	-	1,500	-	1,500	5,193	
Administration						
Administration (including Online Scout Manager)	2,685	-	-	2,685	2,117	
AGM and Trustee expenses	-	-	-	-	985	
Gift Aid (disbursement to Explorer Units)	1,524	-	-	1,524	-	
Meetings (Hall hire etc.)	-	-	-	-	-	
Sub total	19,395	12,170	-	31,565	112,934	
Fundraising and other expenses						
Badge purchases	515	-	-	515	4,034	
Shop stock purchases	-	-	-	-	-	
The Duke of Edinburgh's Award Scheme Support	-	-	-	-	2,648	
Other fundraising costs	-	3,000	-	3,000	6,787	
Sub total	515	3,000	-	3,515	13,469	
Total Gross Expenditure	19,910	15,170	-	35,080	126,403	
Asset changes and investment purchases, etc.	-	-	-	-	-	
Total payments	19,910	15,170	-	35,080	126,403	
Net of receipts/(payments)	28,924	26,312	15,000	70,235	- 31,250	
Transfers between funds	-	-	-	-	1,131	
Cash funds - last year end	26,282	53,579	-	79,861	114,236	
Cash funds this year end	55,206	79,891	15,000	150,096	81,855	

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Malling District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-20	To	31-Mar-21
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Statement of assets and liabilities at the end of the year

	31st March 2021				31st March 2020	
	Unrestricted funds £	Designated Funds £	Restricted Funds £	Total funds £	Total funds £	Note
Cash funds						
Bank current accounts	55,206	79,891	15,000	150,096	81,855	3,4
Bank deposit account	-	-	-	-	-	
Building society account	-	-	-	-	-	
The Scout Association Short Term Investment Service	5,725	32,025	-	37,750	37,750	3,4
Total cash funds	60,931	111,916	15,000	187,846	119,605	
Other monetary assets						
Tax claim	-	-	-	-	-	
Capitation due from District Groups	38,640	-	-	38,640	39,032	5
Insurance claim	-	-	-	-	-	
Sub total	38,640	-	-	38,640	39,032	
Investment assets						
Investment property - detail	-	-	-	-	-	
Quoted investments	-	-	-	-	-	
Other investments - detail	-	-	-	-	-	
Sub total	-	-	-	-	-	
Non monetary assets for charity's own use						
Badge stock	2,058	-	-	2,058	2,550	1(b)
Shop stock	-	-	-	-	-	
Buildings	81,301	-	-	81,301	81,301	
Scouting equipment, furniture etc	-	-	-	-	-	
Campsite	19,000	-	-	19,000	19,000	2
Sub total	102,359	-	-	102,359	102,851	
Liabilities						
Accounts not yet paid	-	-	-	-	-	
Capitation not yet paid	-	-	-	-	-	
Loan - Campsite Development	-	1,000	-	1,000	4,000	6
Other liabilities	-	-	-	-	428	
Sub total	-	1,000	-	1,000	4,428	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees

Signature	Print Name
	Chair
	Treasurer

MALLING DISTRICT SCOUT COUNCIL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

(a) Basis of Preparation

The accounts are prepared under the historical cost convention on a receipts and payments basis.

(b) Badge Stock

Badge stock is stated at the lower of cost and net realisable value.

2. Asset and investment purchase

The Council, on behalf of the District, acquired the Comp Wood Campsite, Seven Mile Lane, Borough Green, Sevenoaks from Kent County Scout Council on 10th January 2014.

3. Designated and Restricted Funds

Designated and Restricted Funds include donations, fund raising and payments received for a specific purpose.

During the period, a new Restricted Fund was established - the Charlie Girling Bursary.

The District received a bursary of £15,000 on behalf of the family of Charlie Girling. This bursary is available to any Member of the District in need of support.

During the period, the following events were included in the Designated Funds figures:

Longer term

Fund raising for Comp Wood Campsite

Shorter term (Event related)

Quest 7

4. Cash Funds - Total cash funds

	31/03/21	31/03/20
General Funds	£	£
Scout Association Short Term Investment Service	37,750	37,750
Current Account MDSC (District Account)	137,810	63,837
Current Account - Youth Sections	11,879	15,360 *
Current Account - Campsite account	407	664 **
	<u>187,846</u>	<u>117,611</u>

* Youth Section closing balance 2020 adjusted by -£1,994.46 which includes +£703.62 to reflect transactions not included in prior year and an adjustment of -£2,698.08 which was transferred to the MDSC (District Account)

** Campsite Account closing balance 2020 adjusted by +£20 to reflect a transaction not included in prior year

MALLING DISTRICT SCOUT COUNCIL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

5. Capitation not yet paid

Capitation for the calendar year is payable on or around year-end for the District. Where the payment has not cleared through the account by 31st March, the amount is reflected as a debt due.

6. Loans

Total Cash Funds - Designated Funds includes a number of interest-free loan payments. The terms of the loans provide for repayment no later than four years from the date of receipt. All loans are due to be repaid by 31st March 2021. Three loans were repaid during the year.